

**DIVISION MEMORANDUM**  
No. 317, s. 2014

**LETTER REQUEST FROM NATIONAL TEACHERS AND  
EMPLOYEES COOPERATIVE BANK (NTECB)**

To: Assistant Superintendents  
Education Supervisors/Coordinators  
District Supervisors/OICs/Caretakers  
Elementary and Secondary School Heads

1. Attached herewith is a letter-request from the President of National Teachers and Employees Cooperative Bank (NTECB), Dr. Eladio C. Dioko, requesting the consent of this Office to meet some of the teachers of this Division, in order to provide them status updates of the Cooperative.
2. The NTECB's schedule of visit in the different districts/schools of this Division is hereto attached. District Supervisors/School heads are advised to arrange the schedule of meetings in such a way that disruption of classes is avoided.
3. Immediate dissemination of this Memorandum is directed.

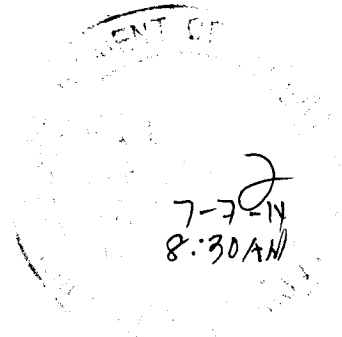
  
**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent

ADM/rng14

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405	Website: <a href="http://www.depedcebuprovince.com">www.depedcebuprovince.com</a>
Asst. Schools Division Superintendent:	(032) 520-3216 loc 104 (Dr. Leah Noveras)	E-mail Add: <a href="mailto:depedcebuprovince@yahoo.com">depedcebuprovince@yahoo.com</a>
	(032) 520-3216 loc 102 or Fax /tel. no. 236-4628 (Mr. Roseller Gelig)	
Accounting Section:	(032) 254-2632 (Mrs. Gervacia Sanchez)	
Disbursing Section:	(032) 255-4401 (Ms. Ma. Teresa Peralta)	
Admin/Legal:	(032) 253-7847 (Mr. Jeremy Denampo)	

July 1, 2014



Dr. Arden D. Monisit  
Schools Division Superintendent  
Division of Cebu Province  
IPHO Bldg., Sudlon, Lahug  
Cebu City

Sir :

At the outset, the undersigned would like to thank you for giving us the opportunity to meet some of the teachers of that Division in order to provide them status updates of National Teachers and Employees Cooperative Bank through Division Memorandum No. 039 s. 2014.

However, the Bank's Team was not able to visit the different districts stipulated in the said Memo as there were other intervening activities of the districts as well as the bank. In view of this, may we submit another schedule of visit by the Bank Team this school year and permit us once again to meet our teachers following the enclosed schedule .

Thank you in advance for the positive consideration.

Very truly yours,

A handwritten signature in black ink, appearing to read "Eladio C. Dioko".

**ELADIO C. DIOKO**  
President, NTECB

**RECAREDO G. BORGONIA**  
Chairman - BOD, NTECB

A handwritten signature in black ink, appearing to read "Recaredo G. Borgia".

**NTECB SCHEDULE OF VISIT FOR SCHOOL YEAR 2014-2015**

<b>Date</b>	<b>Time</b>	<b>District</b>	<b>Venue</b>
July 4, 2014	12:00-1:00P.M.	Asturias	Asturias Central
	4:00-5:00 P.M.		Lunas ES
July 11, 2014	4:00-5:00 P.M.	San Fernando	San Fernando Central School
July 18, 2014	4:00-5:00 P.M.	Sibonga	Sibonga Central School
August 1, 2014	4:00-5:00 P.M.	Catmon	Catmon Central School
August 8, 2014	4:00-5:00 P.M.	Asturias	Asturias Central School
August 15, 2014	4:00-5:00 P.M.	Borbon	Borbon Central School
August 22, 2014	4:00-5:00 P.m.	Argao 1 & 2	Argao Central School
August 29, 2014	4:00-5:00 P.M.	Dumanjug 2	Bitoon Central School
September 10, 2014	4:00-5:00 P.M	Ronda	Ronda Central School
September 12, 2014	4:00-5:00 P.M.	Dumanjug 1	Dumanjug Central School
September 26, 2014	4:00-5:00 P.M.	Dalaguete 1 & 2	Dalaguete NHS Covered Court
October 28, 2014	A. M.	Samboan	Samboan Central School
	P. M.	Ginatilan	Ginatilan Central School
October 29, 2014	A. M.	Malabuyoc	Malabuyoc Central School
	P. M.	Alegria	Alegria Central School
October 30, 2014	A. M.	Badian	Badian Central School
	P. M.	Moalboal	Moalboal Central School

PREPARED BY :


  
**JUDIANA M. CORRIENTE**  
 Marketing Coordinator

Recommending Approval:

**GLENDIA M. ORLANDA**  
 Marketing Manager

Approved:

  
**ELADIO C. DIOKO**  
 President, NTECB

  
**RECAREDO G. BORGONIA**  
 Chairman - BOD, NTECB